



A family festival sponsored annually by the Milford Merchants Association designed to provide the community with a fun filled day of activities, food, art and music.

MILFORD ALIVE Food Vendor Application

September 22, 2018 12:00 to 8:30

Fees: If payment is received by June 30, 2018: \$50 per space;
July 1, 2018 to August 31, 2018: \$75
September 1 to September 15, 2018: \$100.

- All applications are accepted on a space available basis only and cannot be processed without payment.
- Those received after August 31, 2018 cannot be included in any advertising or promotional materials.
- MILFORD ALIVE is an all-weather event and fees will not be refunded in case of rain.

Make checks payable to: Milford Merchants Association, PO Box 194, Milford NJ 08848
Checks can be hand delivered to: Mystique 55 Bridge St., Milford
Payment is also available through PayPal on visitmilfordnj.org

Requirements: So that everyone has an enjoyable day, we require the following of our vendors:

- **Set up time is between 9:00 am and 11:00 am.** The street is closed at 12 noon and no vehicles will be permitted to enter for safety reasons.
- Vendor agrees to remain in space until time selected for location. If in the parking lot of the Presbyterian Church of Milford, there are no cars allowed to re-enter until 8:30 p.m.
- Vendor agrees to keep the display area clean, remove all trash when leaving, and to display professionalism in dealings with the general public, other vendors, and MILFORD ALIVE volunteers. Vendor further acknowledges that failure to do so will result in vendor being asked to vacate the area and forfeit table fees.

If you are selling food, it is your responsibility to secure the following by AUGUST 24, 2018:

Check ✓	
	1. Health Department License: You must obtain a license from Milford Borough Hall. Contact Karen Dysart at 908-995-4323 for details.
	2. Fire Permit: If you are utilizing any open flame, you will need a fire permit. Contact Fire Marshal Michael Giannone through Borough Hall.

- So that we can offer a wide variety of food items to guests of MILFORD ALIVE, we would ask you to confirm the items you will be selling when you submit your application. If we have an overabundance of the same foods offered, we may ask you to consider an alternate product.

- **Spaces:** Spaces are 10' x 10'. If your booth or truck is larger, you will need to sign up and pay for more than one. Each vendor will receive a location number which will identify your location on event maps. You must indicate if you are using a pop-up canopy and it cannot be larger than the space provided.
- Vendor must provide all items to conduct business. MILFORD ALIVE will not provide tables, canopies or electricity.
- The Milford Merchants Association reserves the right to refuse application and provide a full refund.

For information contact Melissa Harrison 908-995-4854 or see our website www.visitmilfordnj.org

MILFORD ALIVE! Food Vendor Application

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Name/Business: _____

Contact: _____

Address: _____

Email: _____

Telephone: _____ 2nd Contact: _____

Email: _____

Description of food being offered: _____

Time that you will stay (choose one): 12:00 – 5:00 _____ 12:00 – 8:30* _____

Number of 10' x 10' spaces required: _____ Check if you are using a pop-up canopy _____

Note: If you are using a pop-up canopy it must fit within your 10'x10' space

**If available*

Liabilities: Vendor agrees to indemnify and hold the Milford Merchants Association, Borough of Milford, County of Hunterdon, blameless and free from any claim, suit, action or loss of any kind that might occur at or result from participation in the festival. Vendor further agrees not to be party to any action against the Milford Merchants Association arising from any injury, loss, or damage from participation in the event.

Check ✓	For additional information contact Melissa Harrison 908-995-4854
	1. Insurance: Please provide Certificate of Insurance naming The Milford Merchants Association as an additional insured.

I certify I am acting for and with the authority of the individual/business/organization named above. I further affirm I have read, understood and agree to the terms and conditions as listed above. Vendor will provide Certificate of Insurance naming The Milford Merchants Association as Additional Insured.

I authorize use of photos of my items/image for promotional materials and website.

(Signature of responsible party)

(Date)

Use this space for additional information: _____

Administration _____